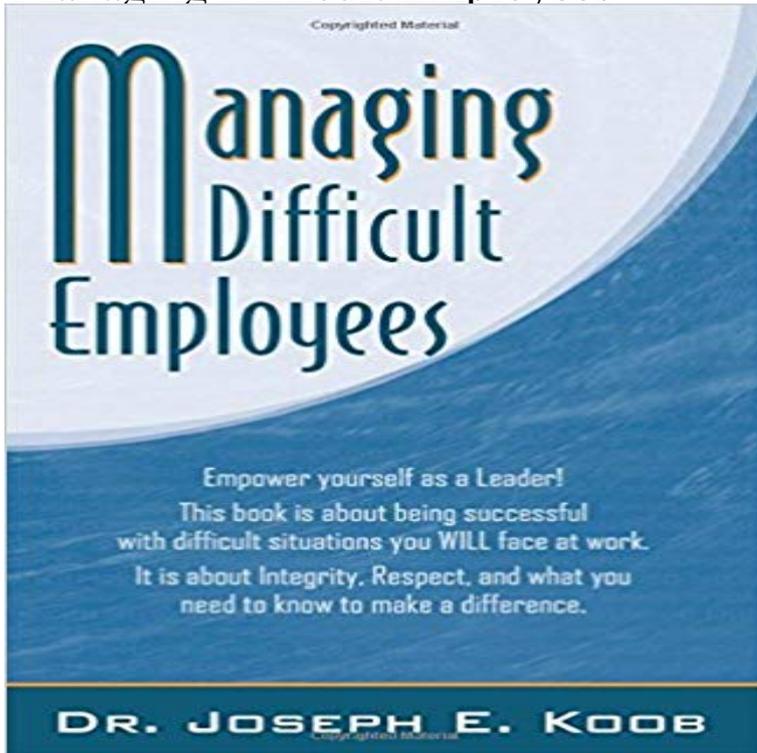


Managing Difficult Employees



This book is about what YOU as a manager and leader bring to the table. It addresses two key questions: Is your leadership conducive to a positive work environment with few personnel concerns; and, when concerns do arise, are you prepared to handle them effectively and efficiently? The first part of this book focuses on avoiding difficulties through knowledgeable and inspired leadership. Part II of this work will demonstrate how to apply your personal strengths and your management and leadership skills to working successfully with difficult personnel concerns and in difficult situations.

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